

MINUTES OF THE GENERAL MEETING OF PARALYMPICS AUSTRALIA LTD

**Held online at 12pm Australian Eastern Standard Time
on Wednesday 20 March 2024**

Attendance

Members:

- Rick Hastie, Archery Australia
- Jane Flemming OAM and Peter Bromley, Athletics Australia
- Marne Fechner, AusCycling
- Michelle Cooper and Nickie Scriven, AusTriathlon
- Matt Clayton, Blind Sports Australia
- Richard Boele, Boccia Australia
- Ayden Shaw, Disability Sports Australia
- Christie Freeman, Equestrian Australia
- Phil Jones, Paddle Australia
- Sarah Cook, Rowing Australia
- Ben Houston, Sailing Australia
- Adam Sachs, Shooting Australia
- Helen Croxford and Robyn Smith OAM, Sport Inclusion Australia
- Steve Newman and Neil Martin, Swimming Australia

Board and Committee Attendance:

- Alison Creagh AM CSC
- Grant Mizens OAM PLY, Vice President
- John Hartigan AO, Director
- Tim Carmody AM KC, Director
- Rebecca Frizelle OAM, Director
- Kate Jones, Director
- David Kells, Chair Finance Audit and Risk Management Committee
- Joanne Peulen, Member Finance Audit and Risk Management Committee

Others:

- Ian Fullagar, Company Secretary & General Counsel
- Sarah Stewart PLY, Chair Paralympics Australia Athletes Commission
- Michelle Trevithick, EY
- Yvonne Barni, EY
- Chris King, Pilot Partners

Paralympics Australia:

- Catherine Clark, Chief Executive Officer
- Sharon White, Company Secretary & Executive Officer
- Steven Gatt, Chief Financial Officer
- Adam Hardy, Senior Manager IT
- Owen Boyd, IT Support Officer

Apologies

- Australian Taekwondo
- Badminton Australia
- Football Australia
- Disabled WinterSport Australia
- Matthew Carrol AM, AOC

1. Welcome and Acknowledgement of Country

As Chair, Paralympics Australia President Alison Creagh acknowledged country and welcomed Members, Directors, the PA auditors (EY) and Paralympics Australia Staff.

The Chair confirmed that the meeting was called in accordance with Paralympics Australia Constitution, that a quorum was present, and no proxy forms or director nominations were received from Members. The meeting was declared open at 12:02pm.

2. The President's Address

The President presented an overview of the reporting period noting:

- The service and contribution of outgoing directors Jock O'Callaghan and John Hartigan over the last eight years.
- That the Paralympics Australia Board has recently run a recruitment process for Directors with the four new Directors to be announced in the coming month.

- Acknowledgement and thanks to Directors, CEO and Staff, Athletes Commission, Members and the National Institute Network.
- Launch of the Strategic Plan confirming the organisation's ongoing commitment to remain a world leader in its core business of games delivery while advocating for a more equitable high performance system and strengthening our corporate partnership and fundraising portfolios.

3. Presentation of the Annual Report for year ended 30 June 2023

Catherine Clark provided her Chief Executive Officer's report noting:

- The launch of Paralympics Australia's strategic plan *Imagine* acknowledging the contributions of Paralympians, coaches, families, government, corporate partners and high-performance system partners. This plan details how Paralympics Australia will lead the nation towards its most successful era in Paralympic Sport history.
- Release of the *Reflect Reconciliation Action Plan* is a commitment to reconciliation and celebrating First Nations culture.
- Congratulations to the many athletes that have represented the movement this year on their achievements.
- New brand mark with an updated Paralympics Australia logo.
- The pin project recognising each of our 1126 athletes with a uniquely numbered pin and underlining our commitment to alumni.
- Acknowledged the PA staff for their passion, sense of responsibility and commitment to the Paralympic movement.
- Thanked Directors and acknowledged the service of Jock O'Callaghan and John Hartigan.
- Noted the appointment of Cindy Hook as Chief Executive Office at Brisbane 2032 and the continued work of Paralympics Australia with the Queensland Government and Games stakeholders to advocate for accessibility and universal design to be the core principles in Games planning.
- Acknowledged the critical partnership with, and contribution of, the Australian Government through the Australian Sports Commission as well as donors, and commercial partners.

4. Finance Report for the year ended 30 June 2023

David Kells as Chair of the Finance, Audit and Risk Management Board Committee noted the following in respect of the Finance Report for the year ended 30 June 2023:

- Paralympics Australia prepares a Games cycle budget with annual results assessed on performance against the cycle budget rather than a traditional annual budget. The financial year ending 30 June 2023 was the first year in the current three year cycle. Post Paris we will return to a four year cycle.
- The year ended with a \$39,412 surplus with good results in fundraising, broadcasting, and sponsorship. Paralympics Australia is well positioned to achieve budget for the current Games cycle.
- Grant income represents 60% of the year's income. The percentage of revenue from broadcast, sponsorship and fundraising continues to be a focus for management.
- The organisation's healthy reserves have allowed for increase investment in performance pathways as we look forward to LA2028 and Brisbane 2032.
- Acknowledged the work of Catherine Clark, Steven Gatt, and the Paralympics Australia Team.
- Confirmed the appointment of Pilot Partners as auditor for the current financial year and thanked EY for their committed service in recent years.

5. Annual Report and Financial Report 2022/2023

With no questions from Members on the 2023 Annual Report or the Finance Report 2022/2023 the Chair noted both reports were accepted.

6. Closure of Meeting

The Chair thanked Paralympic Australia Company Secretaries Ian Fullagar and Sharon White, and members of staff Steven Gatt, Adam Hardy, and Owen Boyd for their contributions to the meeting.

Meeting Closed 12.47pm Australia Eastern Standard Time